



September 28-29, 2024  
Etowah River Park - Canton, GA

## 2024 ARTS & CRAFTS APPLICATION

**APPLICATION DEADLINE: May 1, 2024**

*A \$40 late fee will be assessed on all applications postmarked after the **May 1, 2024** deadline.*

Business/Booth Name: \_\_\_\_\_

Name of Owner/Contact: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email Address\*: \_\_\_\_\_

*\*Our primary method of communication is email. Please provide an email address for important updates!*

Website: \_\_\_\_\_

Social Media sites: Facebook: \_\_\_\_\_ Instagram: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Have you exhibited at Riverfest (circle one)? Yes      No      If yes, list years: \_\_\_\_\_

Describe items to be sold and the price range of each: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

For which sub-category are you applying? *Buy/Sell booths must have at least 50% of the products made by the vendor.*

**Art** \_\_\_\_\_ **Craft** \_\_\_\_\_ **Gourmet Food Product** \_\_\_\_\_ **Buy/Sell** \_\_\_\_\_

List the last three (3) shows where you have exhibited (with date):

(1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

Will you be preparing food products (circle one)? Yes No

Will you be distributing samples of food products (circle one)? Yes No

Will you need parking for a camper (circle one)? Yes No

Will you be utilizing Package Pickup\* (circle one)? Yes No

*\*Package Pickup is a complimentary service for customers to register their purchased item(s) from your booth to be transported to an off site location to be collected once they leave the festival. Customers must register with us ASAP after purchasing the item(s).*

**Please provide a minimum of 3 photos: 1) of your booth, 2) of you making the goods to be sold, and 3) of your finished products. No vendor will be accepted without the appropriate photos supplied.**



**FEES** Booth fees include a \$10 non-refundable jury and processing fee. All fees must be prepaid.

**Buy/Sell booths must have at least 50% of the products made by the vendor.**

\_\_\_ Single (12 x 12 feet): \$185

\_\_\_ Triple (linear or L-shaped): \$385

\_\_\_ Buy/Sell Single: \$260

\_\_\_ Buy/Sell Triple: \$460

\_\_\_ Double (24 feet x 12 feet): \$285

\_\_\_ Quadruple (24 x 24 feet): \$485

\_\_\_ Buy/Sell Double: \$360

\_\_\_ Buy/Sell Quadruple (24 x 24 feet): \$560

**ELECTRICITY:** Electricity is a paid amenity at Riverfest. No generators or portable A/C units will be permitted.

\_\_\_ 20 amps/120 volts: \$35 \_\_\_ 40 amps/220 volts: \$70

For what purpose is electricity used? \_\_\_\_\_

**Note: All vendors that pay for electricity will need to bring with them a 100 ft outdoor heavy duty extension cord.**

**NAME BADGES:** Two badges are provided per application. All booth staff must have badges. Additional badges are \$5 each and must be ordered in advance.

1. \_\_\_\_\_ 2. \_\_\_\_\_

3. \_\_\_\_\_ +\$5 fee 4. \_\_\_\_\_ +\$5 fee

**TOTAL:**

Booth Fee \$ \_\_\_\_\_

Electricity Fee \$ \_\_\_\_\_

Additional Name Badges \$ \_\_\_\_\_

Late Fee \$ \_\_\_\_\_

**TOTAL AMOUNT ENCLOSED\*:** \$ \_\_\_\_\_

**\*Accepted payment forms:** Check or Money Order payable to Service League of Cherokee County. For Online Payment information, contact [rfartsandcrafts@serviceleague.net](mailto:rfartsandcrafts@serviceleague.net).

Exhibitor Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

## ACKNOWLEDGEMENT

*I have read and fully understand all the details as set forth and agree to abide by all exhibitor rules and regulations that are a part of this contract. I hereby agree to indemnify and hold harmless the Service League of Cherokee County, the City of Canton, and their personnel, all organizations and persons sponsoring, managing, or in any other way participating in this year's Riverfest, from any loss, claim, penalty or lawsuit in any way arising from my operation or involvement in the Festival. I understand that Riverfest will provide security Friday and Saturday nights, however, Riverfest will not guarantee against loss or damage of any kind. I understand that neither the Service League of Cherokee County nor the City of Canton maintains insurance covering the exhibitor's property and it is the sole responsibility of the exhibitor to obtain such insurance. I, the exhibitor, assume responsibility and agree to indemnify and defend Riverfest, the City of Canton, and its employees against claims or expenses arising out of the use of the exhibit space.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Submit application:

**1) Mail application, photos, fees and all required materials to:** Riverfest, Attn: Arts & Crafts, c/o Service League of Cherokee County, PO Box 1132, Canton, GA 30169; or

**2) Submit electronically:** scan and email application, photos and all required materials to [rfartsandcrafts@serviceleague.net](mailto:rfartsandcrafts@serviceleague.net) and submit your payment online or mail to the PO Box above.



**SPECIAL REQUESTS:** We will make every effort to satisfy special requests; however, we do not guarantee booth assignments. Special requests will not be accepted after August 1, 2024.

---

---

---

---

---

## Exhibitor Rules & Regulations

- We recommend each vendor comply with the CDC guidelines by wearing a face mask and social distancing.
- Under Georgia law, there is no liability for an injury or death of an individual entering these premises if such injury or death results from the inherent risks of contracting COVID-19. You are assuming this risk by entering these premises.
- This is a juried arts and handmade crafts festival. Artists may only show work in categories approved by the jury. Only products that are approved by the Riverfest Committee will be allowed.
- While late applications will be accepted with payment of a late fee, early submission of applications is strongly encouraged. Our show often sells out.
- One exhibitor per booth space; sharing of booth space is not allowed. Exhibitors cannot sublet or apportion space to anyone else.

- Setup is allowed at the allocated time only on the Friday before the show unless approved in advance by the committee. The committee will assign a specific time on Friday between 12:00 PM and 5:00 PM to each vendor based on location.
- Booth space will be preassigned by the committee. While the Riverfest Committee will make every effort to accommodate specific requests, we cannot guarantee booth locations. No changes in booth space will be made the weekend of the show.
- Booths must be setup within their designated space. Exhibitors must provide their own tents, chairs, tables, change, etc. The ground is often very hard so please plan accordingly. Any vendor renting a tent must prearrange with the committee a specific time for tent set up.
- No special sale(s) signage of any kind will be accepted by exhibitors (i.e. Buy One Get One Free, 50% off).
- Exhibitors must exhibit for the duration of the festival. Early breakdown will not be permitted. Booth must always be opened and manned during festival hours from 10:00 AM to 6:00 PM Saturday and 10:00 AM to 5:00 PM Sunday. League members can sit in your booth for a short period of time (no more than 15 minutes) upon request. Booth break-down begins at 5:00 PM on Sunday. Exhibitors are responsible for booth setup and breakdown.
- There is no rain date – come prepared rain or shine.
- Booth must be set-up and ready for business by 9:30 AM both days. All vehicles, trailers and debris are to be cleared from the festival area by 9:00 AM After unloading and setup, vendor vehicles and trailers must be moved to designated vendor parking area(s). **No vehicles or trailers will be allowed to enter the park after 9:00 AM.** If you are late then your vehicle or trailer will be parked in a parking lot outside of Etowah River Park, and you will be able to retrieve your vehicle after we receive the “all clear” at the end of the day.
- Vehicles and trailers are not permitted to enter the festival grounds and area during festival hours of operation – no exceptions. Exhibitors must unload and move vehicles immediately to designated parking areas. If the exhibitor carries additional stock, we suggest bringing a dolly or hand-cart to bring additional stock to the booth as necessary.
- Vehicles may only be driven in the designated area as directed. **No vehicles may be driven across or parked on any sidewalks within the park at any time.** The City of Canton is very strict with this policy and any damage caused to the sidewalk will be the sole responsibility of the vendor who shall indemnify and hold the Service League of Cherokee County harmless.
- No vehicles are allowed back into the park until the “all clear” has been given. No “all clear” will be given until every patron has left the park. Please ensure all sales are completed by 6:00 PM on Saturday and 5:00 PM. on Sunday. In order for vehicles to re-enter the vendor area on Sunday, your booth must be broken down as much as possible, and you must see a Green Shirt who will inspect your breakdown before granting you a “golden ticket”. No re-entry on Sunday will be permitted without a Golden Ticket.
- Exhibitors are responsible for Georgia State Sales Tax collection and reporting (6%) and any other sales fees or other charges that may be applicable to any activity relating to this festival. Food vendors are responsible for complying with all State of Georgia health and safety regulations.
- Electricity is a paid amenity and will only be provided if it is requested on the application and paid for in advance. Vendors must provide their own 100’ heavy-duty extension cord. Absolutely no generators are allowed in the park for any reason.
- It is our intention to move forward with Riverfest 2024. In the event the Riverfest event is canceled by the League, vendors will receive the option of a full refund or to apply their fees to next year’s show.
- Cancellations by exhibitor prior to **August 15, 2024**, must be made in writing via email to [rfartsandcrafts@serviceleague.net](mailto:rfartsandcrafts@serviceleague.net) or by letter to the Riverfest, PO Box 1132, Canton, Georgia 30169 and will be refunded entry fees less the \$10 jury and processing fee. Cancellations on or after **August 15, 2024** will not receive a refund or future show credit of fees submitted. No refunds or future show credit will be given for no-shows.

- Application fee is due with submission of application for the application to be considered. Any other fees including add-ons such as electricity, additional badges, or increase in booth space must be paid prior to September 1, 2024.
- Riverfest reserves the right to limit any category to provide diversity of arts and crafts throughout the Festival and to give exhibitors a reasonable chance for successful sales. The committee will make every effort to vary the type of craft by location.
- Riverfest Committee reserves the right to ask any exhibitor to remove any work deemed not acceptable by the Riverfest Committee. Riverfest Committee reserves the right to remove from our mailing list exhibitors who display, or have displayed in the past, unprofessional behavior.
- Riverfest Committee reserves the right to remove any exhibitor from Riverfest who does not adhere to all Rules & Regulations set forth by the Service League of Cherokee County and the Riverfest Committee.
- The Service League of Cherokee County, the City of Canton, and any and all persons, property owners, suppliers, volunteers and entities associated with Riverfest are not liable for any damages, injury or loss to any person or goods from any cause whatsoever. All exhibitors, their heirs, administrators, and executors do hereby waive and release all of the above named from any and all claims or damages of whatever arising out of the exhibitors' participation in Riverfest. Exhibitors should obtain, at their own expense, insurance against loss, damage, or injury they may require. Non-compliance with the rules and regulations set forth may affect obtaining booth space in future Riverfest shows.

***The Service League of Cherokee County thanks you for your interest in Riverfest. All funds raised at Riverfest are directed back into Cherokee County to help provide food, clothing, medical and dental care, eyeglasses, scholarships, and much more to help children in need. We look forward to seeing you at Riverfest 2024!***

[www.serviceleague.net](http://www.serviceleague.net)  [rfartsandcrafts@serviceleague.net](mailto:rfartsandcrafts@serviceleague.net)